



# BUBBENHALL PARISH COUNCIL

Parish Clerk: Jane Fleming  
Telephone: 02476 458749  
Email: bubbenhallpclerk@gmail.com

25, Calgary Close  
Coombe Fields  
Coventry  
CV3 2AT

## BUBBENHALL PARISH COUNCIL

*Draft minutes- to be approved at 6<sup>th</sup> December 2016 meeting*

**Minutes of the Bubbenhall Parish Council Meeting, Tuesday, 8<sup>th</sup> November 2016,  
7.30pm at the Village Hall, Bubbenhall.**

**Present:**

Cllr S Haynes (Chair)  
Cllr Sam Baker  
Cllr Win Nwachukwu  
Cllr Bob Powell  
Cllr Jan Lucas  
Cllr J Shattock

Cllr N Harrington (WDC)

Jane Fleming (Clerk)

Members of Public 2

**1. Apologies for absence**

Apologies were received from Cllr P Redford (WDC), Cllr W Redford (WCC).

**2. Declarations of interest and dispensations**

No declarations received.

**3. Minutes of previous meeting on 4<sup>th</sup> October 2016**

4. These were agreed and signed by the Chair

**5. Warwickshire Association of Youth Clubs, Community Festivals**

David Skoppek explained WAYC is a registered charity working to improve young people's lives. The idea of a Community Festival has been presented to Community Forum. There are funds of up to £20,000 available. They are looking to do the festival in Bubbenhall & Cubbington and want to set up a steering group to meet 2 – 3 times from the end of November 2016 with the idea to submit a bid for funding. David Skoppek will write the bid with a team of 4 – 5 people to work on it. If successful they should hear in Spring. Research has shown the end of Summer is a good time for the event. Cllr Haynes to approach individuals for volunteers. There will be no financial commitment expected from the Parish Council.

**6. Matters arising:**

- i. Overgrown footpath Home Close to Moat Close  
It was reported that a resident has cleared some of the overgrowth. Cllr Harrington reported he has emailed Contract Services who have confirmed the pathway is incorrectly identified for grass cutting only. A team will be sent there to tidy up and cutback for the winter. Also, this information will be passed on to the green space team for reclassification so in future its listed on the contract correctly.
- ii. Overgrown shrubs by Riverside

Cllr Lucas has found the agents who will now address this problem.

- iii. Pavement repair, Reading Room, Spring Hill  
Cllr W Redford (WCC) will follow up on this
- iv. Dog Fouling signs. Check with Dog Warden  
Cllr Harrington (WDC) will forward the dog warden contact details to Cllr Baker to follow up.

#### **7. Neighbourhood Plan:**

- i. Update: Consultation is underway and will finish on 19<sup>th</sup> December 2016.  
Background work with the consultants is continuing for the Consultation Statement and the Condition Statement.  
The Housing Needs survey is now being distributed. Residents are encouraged to complete the first page as a minimum.

#### **8. Local Plan:**

- i. Update: The Examination in Public is now at the halfway point. Representatives from Bubbenhall Parish Council have now attended 4 sessions. The final session will take place w/e Friday 16<sup>th</sup> December 2016.

#### **9. Youth Space & recreation ground**

- i. Playing field update: 3 moles have been caught.  
RoSPA report was ok. The multi sports area still identifies a finger risk despite warning notices. Cllrs to look at the possibility of removing the gate altogether.  
The request received to use the football pitch for various teams to play will be reviewed. It is important that it does not interfere with training sessions etc. already planned, Clerk to seek further information and assurances.

#### **10. Highways:**

Update: it was suggested the 50mph speed sign at the Baginton junction raised at the October meeting could be moved further back so it does not distract motorists from the 30mph sign when driving on the Stoneleigh Road.

The last Speed watch for the year has been cancelled. It will start again in the Spring.  
Cllrs agreed to send a further letter to HGV company using the village as a shortcut despite the HGV signs at the entrance to the village.

#### **11. Business from members of the public**

- i. A resident reported the problem of speeding traffic through the village siting the area of the wall to Manor House where there have been collisions and the constant issue of day and night safety for pedestrians. It was suggested a single white line down the centre of the road might encourage traffic to keep to the left side of the road. Clerk to contact Cllr W Redford (WCC).

#### **12. Finance**

- i. Financial report (payments and summary schedule attached). The Clerk presented the financial reports, invoices were approved, and cheques signed by Cllr Baker & Cllr Powell.
- ii. Clerk reminded Cllrs the Precept would need to be discussed at the next meeting

#### **13. Planning**

- i. W/16/1914 The Reading Room, Spring Hill, Bubbenhall, CV8 3BD. APPLICATION deadline 17/11/16  
The Parish Council has no objections to this application.

#### **14. Reports from meetings attended**

- i. Cllr Nwachukwu attended the WALC meeting. They have asked for topics that could be discussed at future meetings.
- ii. Cllr Powell attended a Highways meeting. If Cllrs want a police camera on the A445 we need to raise awareness about the issues. It is between the police and District

Councillors to decide the order of priority. The next Community Forum is due in February 2017. Cllr Lucas will contact residents to ask for any experiences.

### 15. Parish matters (AOB)

The Parish Councillors would like to thank Cllr Wendy Harrison for her work while serving on the Parish Council. WDC have now confirmed the Parish Council can co-opt for the resulting vacancy.

### 16. Correspondence not dealt with in other items

<u>Date</u>	<u>Name</u>	<u>Correspondence</u>
24/10/2016	Northern Area Team Localities	Local Governance Arrangements review, including the future role of community forums
26/10/2016	WALC	Warwickshire Volunteering Forum - Wednesday, 23rd November
26/10/2016	WALC	Newsletter of Safer Warwickshire Partnership Board
28/10/2016	Warwickshire Rural Housing Association	Warwickshire Rural HA - Annual Report 2015-2016
31/10/2016	WDC Development Services	Weekly list in Parish order for 24.10.2016 to 30.10.2016
02/11/2016	WALC	Recent Legal Topic notes from NALC - Trespass to Land and the Criminal Justice. - Local Councils' Documents & Records. - Byelaws

**Date of next meeting 6th December 2016**